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| **1** | **Apologies** | **ATTENDANCE** |
|  | David Brett  Mal Yates  Paul John  Chloe McMorran | Jeff Mapp (Chair)  Richard Carpenter (Treasurer)  Brad Magnus (Secretary)  Dave Andrews  Tim Bembridge  Dilwyn Evans  Chris Brookes (online)  Mike Waplington (online)  Sam Heath (online)  Natasha Green (online)  Jim Scott – Southwell RFC (online)  Katherine Wells  Jackie Dyer |
|  | **Minutes of previous meeting** |  |
|  | Agreed as a true and accurate record of meeting. |  |
| **3** | **Matters Arising from those minutes** |  |
|  | BM met with Steve Smith (RFU) regarding sponsorship. If NLD go back to him with what needs sponsoring he can help pursue that in the New Year. Positive.  Some clubs made apps for £500 from Vol Rec Prog. Number of apps exceeds money available. Outcome to be revealed in January.  School Rugby Del Managers. Groups met twice and 4 reports received from each manager. JM can circulate if requested. Notts less club orientated than South Lincs, but good school links established. All reports go to Chris Sigsworth and Richard Lightbown -JM will be in contact with Richard to ensure local picture is represented. Existence of budget to be confirmed. How coaches in schools will be funded? – CM to confirm  Around 50% of clubs completed facilities audit. |  |
| 4 | **Southwell RFC** |  | |
|  | JS – Director of Rugby at a high school and Southwell RFC. Touchline behaviour has been an issue with spectators where they shouldn’t be and some displaying antisocial behaviour. Southwell have introduced Respect Marshalls with positive results.  Would NLD be willing to adopt this across all clubs?  This behaviour has been a concern for NLD Discipline for a number of seasons. They have been discussing something similar with Ref Society. Jim Scott happy to be on board with Tim Bembridge with aim to implement at the beginning of next season.  Some Belper personnel have done Bystander Training. MOA is a massive issue and poor touchline behaviour is increasing across the board. Clubs should have the choice of whether to engage. Document will be produced as ‘best practice’. Lincs FA has respect marshals and barriers in place. TB has contacted Lincs FA but had no response.  Anthony Wharton Trust can help with cost for smaller clubs. | **Action**: JS and TB to meet to discuss further development - Programme to be launched for 25-26 season  **Action:** KW will get contact details for Lincs FA. | |
| **5** | **Regional Manager Update** |  | |
|  | LRP expected deficit of about £29000.  RC looked back over the last couple of years and expects that the deficit may be closer to £12000.  Spent to date about £28000. Expect to have around £95,000 balance at the end of the year.  Lots of spend happens at the end of the season.  Getting around £250 per month in interest on treasury account.  Sponsors would make a difference.  BM – Steve Smith suggested that NLD could get individual sponsorship for each of the Rep squads / Finals Days. Could potentially cut a lot of the cost. Steve has access to potential sponsors.  DE has spoken to sponsors who would just want to be on the RFU Procurement list for lights. Not sure if NLD can offer incentive at RFU level. | **Action** BM to ask SS re procurement process | |
| **6** | **Regional Manager Update** |  | |
|  | Report circulated.  JM met with CM before the meeting:  Discussed Southwell proposal as a pilot project ,School Rugby Managers – line management and budget.  JD – selection of focus clubs in Derbyshire disappointing as they only cover a small area of Derbyshire. Chloe’s take on that? Not discussed between Jeff & Chloe so no feedback available. Message can go back to Tim Wilbraham about how U12s girls delivery is made. | **Action:** JD to follow up with TW re Girls U12 Action plan. | |
| **7** | **Game Development Update** |  | |
|  | Report circulated.  JM had set up a meeting with Tim W & the AW Trust. They have agreed to fund £5k for this year and £5k next year as long as NLD fund £7k from Age Grade to work in schools. Would leave budget tight so need to work out how that would look.  Need to talk to the Competitions Committee about ‘play by’ dates and the conflicts in the calendar with club rugby. Clash this week with the U18s and Colts. The dates in the Age Grade Calendar are set at the beginning of the year and should be avoided. The issue is not resolved and there is a lot of chatter on various What’s App groups.  Jeff spoke to Dimitri who organises Colts and there was an option given to players by some clubs whether to play for club or county.  BM - Best practice from RFU is for all coaches to have completed e-Learning in Safeguarding & Head Case. Please drive that message forward to all clubs, as the numbers engaging at the moment are very low. Extremely unlikely that this will be mandated by the RFU, and CB don’t have the power to mandate it. CB can encourage clubs to be very clear in their policies how they will deal with any breach of safeguarding from a discipline point of view. Ultimate sanction CB can use is to withdraw permission for club to run junior section. There should be a clear process that the CB can follow.  NG – Can Safeguarding Lead host a meeting for all clubs at the beginning of the season to highlight the importance of safeguarding? – Already in the pipeline. | **Action:** DA to discuss budget with Tim Wilbraham  **Action** DA to Competitions Committee re Structured season at AGR level.  **Action** BM/DB to update on Safeguarding meeting. | |
| **8** | **Facilities Update** |  | |
|  | Will be a meeting in the next month to discuss programme, but DE recommendation is the same as last year. Take top 3 issues, invite clubs who have identified them to bid for funding. | **Action** DE to call a facilities group meet in January 25 and update MC on action | |
| **9** | **Innovation Fund update** |  | |
|  | R&R & Transition – Clubs who highlighted Adult Rec & Transition as need in CAP were offered £750 if looking at both elements, £400 if one element and £500 if girls involved. 8 out of 12 clubs offered have confirmed interest. Action plans to be returned by the end of the month.  No update from referees yet. Only 6 clubs in initial return but several referees from each club. Second letter sent this month. | **Action** JM to confirm club involvement  **Action:** PJ to confirm clubs and number of referees involved. | |
| **10** | **AOB** |  | |
|  | MW – MROC have got a meeting on Wed. Had several applications to join RFU leagues, which have been processed. Potentially further league in East South next season. Spalding will look to move there if that happens.  Leicestershire & Rutland RFU have asked Mike to join them. He is looking at taking on role as their Treasurer. Doesn’t see conflict with Int Tickets or NLD MROC rep, but potential conflict as Notts Rep on MC.  JD happy to speak to anyone who wishes to discuss ongoing issues with RFU. Will keep MC posted in future.  TB - 40 discipline cases so far. Couple of clubs been fined for falsifying match cards.  BM - Quite a lot of work going on in the background at the minute with developing tour/festival forms and processes. Should go live soon and should make tours approval process much simpler. | **Action**: MW to meet with Notts Chair and Sec.to consider conflict with Notts RFU and action required  **Action**: BM to update on progress | |
|  | **Date of next meeting: 3rd February 2025** |  | |