



NLD RFU

NOTTINGHAMSHIRE, LINCOLNSHIRE & DERBYSHIRE
RUGBY FOOTBALL UNION

HONORARY PRESIDENT 2014 - 2015 : PHILIP CASS

NLD RFU U13-19 Finals & Sevens Tender

NLD are now inviting Clubs to tender to host the NLD U13-19 Finals Days and Sevens Events during the 2014-15 season.

NLD Semi Finals

The NLD U13-19 Semi Finals will take place throughout March & April on the below dates. There will be four matches per age group and the committee will consider tenders to host an age group or a date. For example a club may tender to host just the U13's Semi Finals on 8th March or to host all of the U13/15 matches on 8th March. Please make sure this is clearly indicated on the application.

U13/15	Sunday 8 th March 2015
U14/16	Sunday 22 nd March 2015
U17	Sunday 12 th April 2015
U19	Sunday 29 th March 2015

NLD Finals

The NLD U13-19 Finals will take place on 19th April and 26th April 2015 with three age group finals at each location.

U13/15/17	Sunday 26 th April 2015
U14/16/19	Sunday 19 th April 2015

NLD Sevens

We are also looking for clubs to host NLD Sevens Events on the following dates:

U13	Sunday 15 th March 2015
U14	Sunday 29 th March 2015
U15	Sunday 15 th March 2015
U16	Sunday 29 th March 2015
U17/19	Monday 4 th May 2015

Club Requirements

- 2 pitches for NLD Finals / 3 pitches for NLD Sevens. All pitches to be fully roped off to the end of the dead ball lane on both sides. A minimum of 2, preferably 3 metres. Clearly marked player / coach areas. For Sevens events clubs will be expected to provide Pitch Managers and Scorers throughout the day.
- Large Tent / Gazebo that should hold table and at least 6 chairs for event coordination and protection from the weather near to the pitches (Area in the Clubhouse may also be suitable for this).
- Minimum of 6 changing rooms with referee changing facilities for a minimum of 6 referees. 2 changing room marshals / cleaners to be in attendance from 9.30am to at least 30 minutes after the last team has showered and changed.



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- Car parking for up to 150 cars and 8 buses with a separate or reserved car park for Officials (approx 12). Clubs will be responsible for providing car parking marshals (approx 6-8) who will need to be in attendance at least 90 minutes before the first kick off until at least 3pm to charge for car parking (£2 per person over 16). **The total gate receipts will then be split with a 50% share going to the host club and the remaining 50% to NLD RFU.**
- Liaison before and on the day with local ambulance services and air ambulance. Emergency ambulance and Air Ambulance plans with Marshals where necessary.
- Public Only First Aid Provision (9 - 5pm). These must be of a certified standard and confirmed as such to NLD RFU
- Player Meals at a recommended maximum of £2.50 per head, 25 Meals per team. **Semi Finals & Finals Only**
- NLD Officials and Referees Refreshments
- Officials and Invited Guests Buffet (10-12 people). **FO**
- For Sevens Events the Host Club should provide a lead person on the day. This person will be in charge of all decisions on the day of the event.
- The host club will be responsible for having their Club Safeguarding Manager (or another suitably trained volunteer) in attendance throughout the day. This person will also be responsible for managing all camera registrations.
- Refreshments available for purchase to the General Public throughout the event

NLD will Supply

- A dedicated point of contact with pre event coordination
- On Site Coordinator (Finals Only)
- Programmes & Draw / Changing Room Order where applicable
- PA System (Finals Only)
- Prizes
- Onsite Photographer with printing facilities
- Car Parking Passes for Referees and Officials
- 1 Sports Therapist / Physiotherapist per pitch for match injury cover only

All clubs visiting an NLD event should follow the following guidelines:

- Inform organiser of travel arrangements (any coaches etc)
- Park and Pay as per Marshal Instructions
- Register ALL cameras with the club official before use
- No portable BBQ's
- Respect the host club and remove all rubbish or dispose of in the bins provided
- Do not allow any persons under the age of 18 to carry or consume alcohol
- Visiting clubs are responsible for removing their own valuables from the changing rooms. The Host Club and NLD RFU will not be held responsible for any damage to valuables or belongings.
- All Spectators and Players must abide by the Code of Conduct and stay behind the ropes at all times. No referee abuse will be tolerated.



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Tender Application

Club	
Contact Name	
Contact Telephone	
Contact Email	
Position	
Event(s) Tendering For	
Date	

Number of Pitches	
Number of Changing Facilities	
Club, Pitch & Changing Layout Included	
Player Meals (FO - Include Cost)	
Car Parking Facilities	
Refreshments Available to General Public	
Safeguarding Officer Attendance	
Officials Buffet (Include Cost)	
Referees Refreshments (Include Cost)	
Club First Aid Provision Details	

FO - Finals Only

It is important that clubs submit a detailed plan of their ground and car parking along with a dimensioned layout of the clubhouse and changing facilities. (These can be sketches and do not need to be architect plans) as well as your clubs valid public liability insurance certificate.

In order for your club to be considered to host an NLD 2014-15 U13-19 Competition please complete and return the above information to Nicole Brown as per the details below by **Friday 24th October 2014**.

We hope that hosting an NLD Event will be a great opportunity to showcase rugby as well as raise revenue for your club. If you have any queries at all or would like to discuss hosting an event further then please do not hesitate to contact Nicole as below.

Nicole Brown
24 Catergate
Newark
Notts
NG24 1UB
nldrfu@therfu.com / 01636 640800

Once all tenders have been processed we will be in touch with further information. Please note that if your tender is successful a completed risk assessment will be required prior to the day.