



**NLD RFU**  
**MINUTES OF THE NLD SGM & MANAGEMENT MEETING**  
**HELD ON MONDAY 29<sup>TH</sup> OCTOBER**  
**MANSFIELD RFC**



	<b>ATTENDANCE AND APOLOGIES FOR ABSENCE</b>	<b>Actions</b>
	<p><b>Apologies:</b> Mike Waplinton Tracy Edmundson Richard Carpenter Lee Slack David Heath Mick Webster Alan Shaw Sam Yates Steve Alford</p> <p><b>Meeting Opened By Mason Cole at 19:35</b></p>	
	<b>SGM</b>	
<b>1</b>	<b>Approval of the Union's financial accounts for the period ending 29th June 2017.</b>	
	- Approval requested by MC, Proposer: Phil Cass (Cleethorpes) & seconded by Jeff Mapp (Notts Moderns). All attendees voted yes that the document was a true and accurate reflections of the accounts for the period ending 29/6/2017.	
	<b>MANAGEMENT BOARD MEETING</b>	
<b>1</b>	<b>Apologies for Absence</b>	
	- As Above	
<b>2</b>	<b>Minutes from Last Meeting</b>	
	- <b>MC</b> asked if minutes were a true and accurate reflection of the AGM held on Monday 25 <sup>th</sup> June 2018 at Mansfield RFC. All in attendance agreed, no further questions were asked.	
<b>3</b>	<b>Matters Arising from Those Minutes</b>	
	- There were no formal matters arising.	
<b>4</b>	<b>Report from the Management and Sub-Committees</b>	

	<ul style="list-style-type: none"> <li>- <b>LG</b> confirmed that the reports were sent out prior to the meeting and asked for any questions.</li> <li>- <b>JM</b> reminded clubs it is important to read the reports as a lot of hard work goes into compiling them and that the management meeting is an opportunity to seek further clarity from those submitting the reports.</li> <li>- There were no questions for the Management Committee on the reports.</li> </ul>	
<b>5</b>	<b>Finance</b>	
	<ul style="list-style-type: none"> <li>- <b>RW</b> asked for clarity regarding higher level of income regarding the 2017 accounts. CJ confirmed hard work by RC and MW had ensured the opportunity to reclaim VAT that hadn't been originally requested for. <b>CJ</b> confirmed that future accounts would be more balanced in relation to income and expenditure with RC having budgeted comprehensively for when additional NLD funds would need to be used to for operating costs.</li> <li>- <b>JM</b> confirmed where historically underspend in PFR would go into the CB's surplus for that season, the RFU will now take back any underspend.</li> </ul>	
<b>6</b>	<b>PFR 2018/19</b>	
	<ul style="list-style-type: none"> <li>- <b>LG</b> reminded all clubs of the funding opportunities available from NLD and the process in which to access the grants was explained again.</li> <li>- <b>JM</b> confirmed thus far 5 clubs had applied for funding through the expression of interest process.</li> <li>- <b>DC</b> reminded clubs that once they have had funding approved it is essential to invoice NLD to reclaim the funds, several clubs did not do this last season.</li> </ul>	<ul style="list-style-type: none"> <li>- <b>LG</b> to re-send funding opportunities email to all clubs to ensure they have the opportunity to apply for funding before the Club and Game Development Committees meet in December.</li> </ul>
<b>7</b>	<b>Club Development</b>	
	<ul style="list-style-type: none"> <li>- Full report sent out in the pre-meeting pack.</li> <li>- <b>JM</b> reminded clubs at level 7 and below of the opportunity to apply for the helping hand grant. However, other funding opportunities are available for higher level clubs as confirmed in the Game Development and Club Development Funding Opportunities images on the NLD website.</li> <li>- <b>GS</b> made clubs aware that junior funding opportunities for aspects including goal posts and coaching course funds are available through the Sir Anthony Warton Trust.</li> <li>- <b>DA</b> confirmed a key area of development for the Game Development Committee increasing the</li> </ul>	<ul style="list-style-type: none"> <li>- Clubs to use PFR as part of discussions at future clubs meeting to ensure the opportunity to apply for funding through NLD is discussed and actioned.</li> </ul>

	<p>amount of younger people represented on the group, this has been supported by the addition of Mikey Allan onto the group from the NLD RFU Youth Council.</p> <ul style="list-style-type: none"> <li>- <b>DA</b> confirmed retrospective funding application requests would be conserved provided they are from the current season.</li> <li>- <b>JM</b> explained that clubs should use PFR as part of their discussions at committee meetings to ensure there is alignment between developments and the applications for funding support.</li> </ul>	
<b>8</b>	<b>AOB</b>	
	<p><b>Discipline</b></p> <ul style="list-style-type: none"> <li>- <b>CJ</b> confirmed, as per the directorate email sent out, that all disciplinary matters must go to Tracy Edmundson.</li> </ul> <p><b>GMS</b></p> <ul style="list-style-type: none"> <li>- <b>LG</b> confirmed that any issues with clubs who use GMS to build their club websites should be directed to FSI at the following email address <a href="mailto:contact@first-sports.com">contact@first-sports.com</a>. General GMS queries should be answered through the GMS Hub on the England Rugby Website, however if clubs are having issues with practical application please contact Luke in the NLD office or one of the RFU RDO's for NLD to discuss further.</li> </ul> <p><b>Meeting Closed By Mason Cole at 20:18.</b></p>	

#### Attendees

Bob Ratcliffe (BR)	Dan Sutton (DS)	Dave Andrews (DA)
Jeff Mapp (JM)	Scott Johnson (SJ)	Gareth Short (GS)
Glen Norman (GN)	Kim Macdermid (KM)	Phil Cass (PC)
Russ Boyack (RB)	Tony Smith (TS)	Malcolm Yates (MY)
Chris Packer (CP)	David Chamberlin (DC)	Leslie Law (LL)
Neil Clack (NC)	Roger Wilkes (RW)	Will Malewicz (WM)
Mason Cole (MC)	Chris Johnson (CJ)	Luke Green (LG)