



HONORARY TEAM MANAGER, NLD U16's

ROLE DESCRIPTION

REPORTS TO: Honorary Head Coach NLD U16's

KEY RELATIONSHIPS: NLD Head of Representative Rugby; NLD U16 Coaching Team; NLD U16 Medical staff; DPP Coaches & Administrators; Divisional & CB U16's Management team: Managers and Coaches of NLD clubs.

NATURE & SCOPE OF JOB:

The post-holder will have an extremely important role ensuring the successful management of the team and welfare of the players in their care. The role will require the post holder to ensure the administration, management of the team and welfare of all team members at training and competition.

PRINCIPAL RESPONSIBILITIES:

1. Liaising with all team members, coaches and officials (and parents where applicable), to ensure the players are appropriately dressed, informed of training and competition requirements.
2. Acting as liaison officer between the club and the team as directed by the Head Coach.
3. Working with NLD Administrator to ensure that all information is co-ordinated through the office updating information and developing player databases.
4. Provide up to date articles & reports for the NLD website.
5. Ensuring all equipment is safe, the first aid kit is ready for use and the players have their own drink bottle.
6. In conjunction with the Head Coach ensure the team sheets and any other rules/regulations of the competition are observed and carried out.
7. Ensuring all welfare and safety requirements for the team are met.
8. Athletes under 18 years must be supervised at all times. It is extremely important that all team managers are aware of relevant policies including: Child Protection.
9. In conjunction with the Head Coach and other members of the management team ensure all players remain together at the competition and support each other whilst they are representing the constituent body.
10. Represent NLD at Midlands U16 meetings as well as any other meetings that may be relevant.
11. Distributing to players and coaches all required information and updates.

KNOWLEDGE, SKILLS AND QUALITIES:

1. Strong interpersonal and oral communication skills including the ability to effectively liaise with players, coaches and administrators
2. Strong organisational skills and can effectively use IT systems to support this organisational ability.
3. Is able to work effectively under direction of the Head Coach
4. Work effectively with other members of the U16s Management Team.
5. Sound knowledge of the selection procedures and rules/regulations of the competition.
6. Has an awareness of Child Development and current thinking of Talent Identification and Development
7. Is able to lead & manage people.
8. Is able to articulate and deliver sound coaching processes relative to the programme.
9. Have high standards of personal accountability and responsibility for the players

ACCOUNTABILITIES:

1. The post holder is accountable to the NLD U16's Head Coach for the successful delivery of the responsibilities as outlined above.
2. The post-holder will receive appropriate travel expenses and the position will be held for term of 2 years (renewable) subject to annual review