



## Schools

### Application for Permission to Tour

- This form should be used to apply for permission for any overseas tour, or cross border fixtures within the United Kingdom, that require an overnight stay.
- The application must be completed and returned, no later than one month prior to departure for the tour.

| Contact Details   |            |                 |            |
|---|------------|-----------------|------------|
| Name of School/College:   |            |                 |            |
| Address:  |            |                 |            |
| Telephone number:   |            | Affiliated CSU: |            |
| Email:  |            |                 |            |
| 24 hour emergency contact:  |            | Contact number: |            |
| Countries to be visited   |            |                 |            |
| Dates of Travel:  | Departing: |                 | Returning: |
| Applicable Laws: It is your responsibility to comply with the Rules/Laws of the host country. Have you been advised of these? |            |                 | Y/N        |

| Opposition                                  |                            |               |
|---|----------------------------|---------------|
| Opponents                                   | Their Rugby Union          | Date of match |
|   |                            |               |
|   |                            |               |
|   |                            |               |
|   |                            |               |
| <i>Provide additional list if necessary</i> | <i>e.g. IRFU (Ireland)</i> |               |

*You will need to provide a final itinerary / confirmation of fixtures at least one week prior to departure to your CSU (or as otherwise agreed)*

| Composition of party     |  |         |  |
|--------------------------|--|---------|--|
| Students:                |  | Adults: |  |
| Age group(s) travelling: |  |         |  |

**Tour Operator details**

|                        |  |              |  |
|------------------------|--|--------------|--|
| Name of Tour Operator: |  |              |  |
| Name of organiser:     |  |              |  |
| Telephone number(s):   |  |              |  |
| Email:                 |  | ATOL number: |  |

**Insurance**

|  |     |
|--|-----|
| Is a copy of your insurance that covers your party for general travel, as well as playing rugby, attached? | Y/N |
|--|-----|

**Note that it is now the responsibility of the host school to obtain approval for your tour from its home union**

**ERFSU reserves the right to decline permission for the proposed tour if:**

- This form is submitted later than one month prior to departure
- The school is unable to confirm insurance for the tour
- The school is not affiliated to England Rugby Football Schools' Union

**Applicant's Details**

|                       |  |            |  |
|-----------------------|--|------------|--|
| Staff in Charge name: |  | Position:  |  |
| Email:                |  | Mobile No: |  |
| Signature:            |  | Dated:     |  |

**FOR ENGLAND RUGBY FOOTBALL SCHOOL USE ONLY:**

**A copy of this form MUST be reviewed prior to Tour permission being granted.**

**Tour approved by**

|            |  |           |  |
|------------|--|-----------|--|
| Name:      |  | Position: |  |
| Signature: |  | Dated:    |  |

- The completed form should be sent to the Secretary of the County Schools Union to which you are affiliated. If that presents a difficulty contact [schools@therfu.com](mailto:schools@therfu.com) for advice.